

Wangaratta03 – 1.11.06

## Customer Service Assistant

- Days and hours to be discussed
- Mature and dedicated person to volunteer at our busy reception desk
- Reception and basic animal handling skills required

The RSPCA Wangaratta is looking for friendly, confident people to volunteer at our reception desk.

We are looking for people with previous customer service experience as you will be dealing directly with members of the public. A basic level of animal handling skills is also required.

Your tasks would include meeting and greeting people, filling out admission forms, answering phones and general administration duties as required.

Full training and induction would be provided.

Please call Lesley Sanderson on 03 5722 2874 if you need further information.